

Rating Scale Matrix
Position Title/Grade/Organisational Unit/Duty Station

Note:
Rating scale 1 (poor) - 5 (Excellent)
WS = Weighted score (Weight x Rating)

Phase 1. CV Assessment												Phase 2. Test Assessment						Phase 3. Interview Assessment																						
				Education		Relevant Experience		Language Abilities		Overall Total Weight 30%		Overall Assessment for excluded CVs	ICT Test Results		Administrative and accounting skills	Overall Total Weight 30%		Selection criteria 1		Selection criteria 2		Selection criteria 3		Selection criteria 4		Selection criteria 5		Overall Total Weight 40%		Overall Total (Phases 1, 2, 3)		Short-list								
Surname, Name	CV code	Date of Birth	Rating	Weight x 5	WS Total	Rating	Weight x8	WS Total	Rating	Weight x 1	WS Total		WS Total	Weight X30%		Phase 1 Total	Rating	Weight x7	WS Total	Rating	Weight x6	WS Total	WS Total	Weight X30%	Phase 2 Total	Rating	Weight x5	WS Total	Rating	Weight x5	WS Total		Rating	Weight x5	WS Total	Rating	Weight x10	WS Total	WS Total	Weight X 40%
1				5			8			1			0.3	-		7			6			0.3	-		5			5			5			10			0.4	-	1	
2				5			8			1			0.3	-		7			6			0.3	-		5			5			5			10			0.4	-	2	
3				5			8			1			0.3	-		7			6			0.3	-		5			5			5			10			0.4	-	3	
4				5			8			1			0.3	-		7			6			0.3	-		5			5			5			10			0.4	-		
5				5			8			1			0.3	-		7			6			0.3	-		5			5			5			10			0.4	-		
6				5			8			1			0.3	-	NL		7			6			0.3	-		5			5			5			10			0.4	-	
7				5			8			1			0.3	-	NL																									
8				5			8			1			0.3	-	NRE																									
9				5			8			1			0.3	-	NRE																									
10				5			8			1			0.3	-	NRE																									
11				5			8			1			0.3	-	NRE + NL																									
12				5			8			1			0.3	-	NSE																									